



FINDING AID: SELWYN THEATRE HISTORIC RENOVATION - ADMINISTRATIVE

Collection Overview

Identifier: SELW_SERIES_ADMIN 1

Inclusive Dates: 1998 - 2000

Extent: 6 boxes

Scope and Content

This series covers administrative aspects of the renovation, including financials, budgets, original architect and consultant contracts, correspondence, draft and finalized leases, working with the Historic Preservation Committee, and donor relations.

Access Restrictions: Open and accessible for research. For detailed information regarding use of this collection, please contact the Roundabout Theatre Archives at archives@roundabouttheatre.org or by calling 212-719-9393.

Parent Collection

Selwyn Theatre Historic Renovation

Series Contents

Box 1: Selwyn Theatre Historic Renovation - Administrative 1

Box includes negotiations with sponsor American Airlines and original contracts and correspondence with architects and consultants.

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Box 2: Selwyn Theatre Historic Renovation - Administrative 2

Box includes full series of donor plaques, seat naming, marble step plaques, artistic sponsorship, and various aspects of the capital campaign launch (website redesign).

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Box 3: Selwyn Theatre Historic Renovation - Administrative 3

Box includes New 42nd Street lease finals and drafts, letter of intent, historic preservation guidelines, Historic Preservation Committee correspondence and Palisades Films documentary film documentation.

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Box 4: Selwyn Theatre Historic Renovation - Administrative 4

Box includes City of New York, Department of Business Services construction contracts, Capis ID PV467-A1 and PV467-AM, including correspondence and pass through documentation generated by project manager Denham Wolf.

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Box 5: Selwyn Theatre Historic Renovation - Administrative 5

Box includes City of New York, Department of Design and Construction pass through correspondence, budgets and finance, and fundraising.

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Box 6: Selwyn Theatre Historic Renovation - Administrative 6

Box includes tour and event documentation leading up to opening of American Airlines Theatre.

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